[APPENDIX B] DVD Condition Assessment



0	Fullibition Communication Devices Communication
Copy # Submaster/Master Copy O check	Exhibition Copy O check Preview Copy O check
Date:	
	ITION ASSESSMENT
1. Any external physical damage to case? OYON	
If yes, briefly describe:	
2. Do inside of case or DVD have any:	
[a] pariculate contamination or debris	OY ON
[b] notable dust	OY ON
[c] incorrect labeling or label needs to be replaced	OY ON
[d] other	O Y O N
Briefly describe:	
3. Inspect both sides of DVD for scratches, debris, smuc	dges and/or finger marks plus inappropriately
 Inspect both sides of DVD for scratches, debris, smuc placed labels. Damage was found: OYON 	dges and/or finger marks plus inappropriately
placed labels. Damage was found: OYON If yes, briefly describe:	
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD	
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD Excellent – no damage found	
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD Excellent – no damage found Good – minimal damage found	
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD O Excellent – no damage found O Good – minimal damage found O Fair – moderate damage found	
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD Excellent – no damage found Good – minimal damage found Fair – moderate damage found Poor – seek consultation and flag tape with "proces	eed viewing with caution"
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD O Excellent – no damage found O Good – minimal damage found O Fair – moderate damage found	eed viewing with caution"
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD Excellent – no damage found Good – minimal damage found Fair – moderate damage found Poor – seek consultation and flag tape with "proced Extremely Poor – do not play, disk requires immediately procedure i	eed viewing with caution" diate attention/to be pulled from distribution
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD Excellent – no damage found Good – minimal damage found Fair – moderate damage found Poor – seek consultation and flag tape with "proces	eed viewing with caution" diate attention/to be pulled from distribution
placed labels. Damage was found: OYON If yes, briefly describe: Overall physical condition of DVD Excellent – no damage found Good – minimal damage found Fair – moderate damage found Poor – seek consultation and flag tape with "proced Extremely Poor – do not play, disk requires immediately procedure i	eed viewing with caution" diate attention/to be pulled from distribution

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[APPENDIX B] DVD Condition Assessment

V tape

PLAYBACK ASSESSMENT

1.	Mono O Stereo O Silent O Bars & Tone at the beginning O Y O N		
2.	Visual Quality O good O bad		
	If bad, include detailed notes:		
3.	Audio Quality O good O bad If bad, include detailed notes:		
Ove	erall playback condition of DVD		
	 Excellent – no damage found Good – minimal damage found Poor – seek consultation and flag disk with "proceed viewing with caution" Extremely Poor – disk to be pulled from distribution and discarded, except if it is the sole copy or master, in which case seek professional assistance 		
	Replacement DVDs created for poor quality copies: O Y O N		
Not	es:		
Vid	eo was viewed in full OYON Beginning, middle and end segments were assessed OYON		
Ass	Assessor's Name:		

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